



Minutes of the Regular Meeting of the
Advisory Board of the Utah Transit Authority

Wednesday, February 20, 2019, 11:00 a.m.
Utah Transit Authority Headquarters, 669 West 200 South, Salt Lake City, Utah
Golden Spike Conference Rooms

UTA Advisory Board Members Present:

Jeff Acerson	Julie Fullmer
Jacqueline Biskupski	Robert Hale
Leonard Call	Clint Smith
Erik Craythorne (joined by phone)	Troy Walker
Karen Cronin	

Advisory Board Members Excused/Not in Attendance:

Also attending were members of UTA staff, as well as interested citizens and members of the media.

Welcome and Call to Order

Chair Acerson welcomed attendees and called the meeting to order at 11:01 a.m. with eight board members present. Eric Craythorne joined the meeting by telephone. Following Chair Acerson's opening remarks, the advisory board and meeting attendees recited the Pledge of Allegiance.

Oath of Office

Cathie Griffiths performed the oath of office for advisory board member Clint Smith and alternates Jennifer McGrath and Mark Johnson.

Safety Minute

Chair Acerson yielded the floor to Jonathan Yip, UTA Senior Manager for Operations Analysis and Solutions, for a brief safety message.

Public Comment Period

Member Cronin introduced two attendees who gave public comment. Andrew Jackson, Executive Director of Mountainland Association of Governments, requested that the issue of compensation for the UTA Board of Trustees be revisited at the March advisory board meeting. Discussion ensued and there was some agreement that the topic could be discussed again if there is new information to be considered.

Megan Townsend of Wasatch Front Regional Council thanked advisory board members for their partnership on the station area plans being discussed later in the meeting.

Approval of January 16, 2019 Joint Board-Advisory Board Meeting Minutes

A motion to approve the January 16, 2019 Joint Board-Advisory Board Meeting Minutes was made by Member Walker and seconded by Member Cronin. The motion carried unanimously.

Audit Committee Report

Member Walker reported on the meeting of the UTA Audit Committee held February 13, 2019. The audit committee reviewed the 2018 Fourth Quarter Audit Report and the 2019 Audit Plan. Member Walker expressed confidence in the work of the UTA Internal Auditor and in the efforts of the agency to ensure areas of concern are addressed quickly and effectively.

AR2019-02-01 Approving Station Area Plans

Paul Drake, UTA Senior Manager of Real Estate and Transit-Oriented Development, gave a brief introduction to the station area plans to be presented, emphasizing that approval of the plans does not constitute approval to move forward with development, rather approval of the vision of the plans for future consideration.

Clearfield Station Area Plan Approval

Mr. Drake and Clearfield City Senior Planner Brad McIlrath, presented the Clearfield City transit-oriented development (TOD) plan, explaining the geographical area and desired vision for the proposed station area plan. The plan focuses on sixty acres owned by UTA and intends for the area to be an exciting destination and complete community. Questions were posed regarding affordable housing, parking, service area, existing uses of the area, retail occupancy rate in the area, mixed use plans, previous plans with Stadler Rail, zoning, building heights, and density. Questions were answered by UTA staff and Mr. McIlrath.

Salt Lake Central Station Area Plan Approval

Susan Lundmark from the Salt Lake City Redevelopment Agency introduced the Salt Lake City Central Station Plan which was a very collaborative effort involving many stakeholders and community partners, including UTA. Ms. Lundmark thanked all involved in the process. Mr. Drake presented details of the Salt Lake City Central Station Plan which includes transit-oriented development of housing, commercial, and mixed use components in three main development nodes. The development area encompasses property from Interstate 15 to 300 West and from 300 North to 400 South and is intended to be a walkable community with excellent access to transit and other amenities. There were no questions from the advisory board.

Murray Central Station Area Plan Approval

Jared Hall, Planning Manager for Murray City, began the presentation of the Murray City Central Station area plan. Mr. Drake presented details of the station area plan addressing environmental challenges and highlighting amenities that will be included in the proposed plan. Features of the plan include a pocket park, commercial space, pedestrian bridge, and an enhanced transit station building. The development area faces significant environmental

challenges which limit possible uses of the land and preclude potential housing development. The emphasis of this plan is on improving station connections. Advisory board members posed questions regarding housing, zoning overlay, building heights or limitations, plans for cleaning up the site, the pocket park, and the percentage of UTA land ownership. Mr. Drake and Mr. Hall provided answers.

Provo Central Station Area Plan Approval

Bill Peperone, Assistant Director of Community Development for Provo City, joined Mr. Drake for the presentation of the Provo Central Station Area Plan. This station area plan was developed through a robust community outreach effort and includes residential, office, and modest retail uses. Residential options include home ownership opportunities and live-work units, with a range of affordability options. The plan also calls for open space and office buildings with the key objectives being to create connections to the surrounding communities and transit opportunities, while enhancing social and cultural interactions. A question regarding housing affordability was posed and then answered by Mr. Peperone.

Mr. Drake and advisory board members clarified that station area plans establish a shared vision for the area through a process that engages regional, local and UTA partners. As defined in UTA Policy approved by the advisory board on January 16, 2019, the advisory board reviews and approves station area plans and makes recommendations to the board of trustees who will then approve station area plans. All approved station area plans will then be considered for site selection by the board of trustees who will use the TOD System Analysis tool to inform their decision.

Member Call moved to approve AR2019-02-01 Approving Station Area Plans. Member Walker seconded the motion and all voted in favor of approval.

Discussion Items:

Introduction to Service Planning and Capital Projects Implementation Policies

Interim Executive Director Steve Meyer gave an introduction to the Service Planning and Capital Project Implementation policies and processes emphasizing the importance of involving all segments of the agency and community in the planning process to create better outcomes.

Service Planning Implementation Policy

Laura Hanson, UTA Director of Planning, presented on the Service Planning Implementation Policy and process. Ms. Hanson explained the process of how projects move from a long range vision to planning to implementation and where the advisory board and board of trustees will weigh in throughout the process. Ms. Hanson outlined the four phases of the process including Phase 1 – Regional Transportation Plan Strategic Planning led by Metropolitan Planning Organizations (MPOs) on a four-year cycle; Phase 2 – Five Year Mobility Plan and Service Planning led by UTA on a two-year cycle; Phase 3 – Annual Service Change Process and Operations Planning; and Phase 4 – Service Implementation. There were no questions from the advisory board.

Capital Project Implementation Policy

Mary DeLoretto, UTA Director of Capital Projects, reminded the advisory board that one of their responsibilities is to approve and recommend final adoption of all new capital development projects, including funding. Ms. DeLoretto clarified that the capital projects process being presented includes all new or extended rail or bus rapid transit (BRT) projects and construction of new or replacement transit facilities. Ms. DeLoretto presented the Capital Project Implementation Policy and process, outlining where the advisory board would be involved throughout the process. Questions regarding the alternatives analysis phase of the process, timing of approval by advisory board, and opportunities for input and information were posed by advisory board members and answered by Ms. DeLoretto and Mr. Meyer. Mr. Meyer also pointed out that the capital development team is developing a five year capital project plan.

Ogden BRT Update

Hal Johnson, UTA Manager of Project Development and Systems Planning, presented information on the Ogden bus rapid transit project. This project is currently in the later end of the environmental stage and approaching implementation. Mr. Johnson outlined project funding projections, economic development along transit corridor, current efforts, budget proposals, and project schedule. When asked by the advisory board, Mr. Johnson confirmed that Weber State University participates in the student transit pass program.

Other Business

Next Meeting

The next meeting of the advisory board will be on Wednesday, March 20th at 1:00 p.m.

Adjournment

The meeting was adjourned at 12:38 p.m. with a motion by Member Cronin, second by Member Hale, and a unanimous vote in favor.

Transcribed by Jana Ostler
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This document along with the digital recording constitute the official minutes of this meeting.